

*This event is always a sell out! Don't be disappointed,  
return your entry form and payment TODAY!*

**45th ANNUAL  
BENICIA CHAMBER OF COMMERCE**

# Fine Arts & Craft Fair and Market



**SATURDAY  
SEPTEMBER 15  
2018**

**10 AM - 4 PM  
Rain or Shine**

## CHECK LIST

Applications will NOT be considered  
without the following:

- Completed Entry Form
- Minimum of 3 Photos
- Self-addressed, Stamped Envelope
- Payment (Check, Cash, Credit Card)
- California Seller Permit Number
- Signed Terms & Conditions Agreement

**Event Information,  
Requirements,  
Application,  
Agreement**

**BENICIA CHAMBER OF COMMERCE • 601 FIRST STREET, SUITE 100, BENICIA, CA 94510 • 707-745-2120**

**WWW.BENICIACHAMBER.COM • INFO@BENICIACHAMBER.COM**

Benicia Chamber of Commerce  
2018 INFORMATION & REQUIREMENTS

# Fine Arts & Craft Fair and Market

## ENTRY FEE - \$150 PER SPACE

Checks, Money Orders, Cash, Visa & MasterCard are accepted. Make checks payable to:

**BENICIA CHAMBER OF COMMERCE.** The \$150 Entry fee includes a City-levied Peddler's permit distributed to Vendors the day of the event.

## ELIGIBILITY

Entry is limited to artisans, crafters and hobbyists. Items for sale must be complementary to the event, and in the spirit of our guidelines, depend heavily on the 'handmade' aspect by being designed, created, or altered by the exhibitor. Items that differ from the application description or photos submitted are not allowed and will be removed from the show.

## APPLICATION PROCESS

Hundreds of applications to participate in this event are received annually. All applications are reviewed, accepted and/or denied by a jurying committee that meets periodically from now until the event date. Previous Vendors are encouraged to submit their application immediately for consideration and, if approved, space assignment. Applications are considered based on quality, category, variety, and how complementary they are to the event. If your application is denied (explanations are not provided), your payment and photos will be returned.

## SPACE ASSIGNMENT

If your application is accepted, a receipt along with your space assignment (subject to change) will be mailed to you. Photos are retained by the event organizer and will not be returned.

## INSTRUCTIONS

- 1 **LAST YEAR'S EXHIBITORS** – To be considered for a specific space number, applications must be received by **JUNE 8, 2018**, however, space #'s may be subject to change.
- 2 A minimum of 3 photographs (with vendor's name and address printed on the back) clearly showcasing your art/craft **MUST** be included with your entry form to be considered for participation.

- 3 Applications will automatically be DENIED without the following: Photos, payment, valid California sellers permit number, your signature accepting the Terms & Conditions agreement, and an SASE (self-addressed, stamped envelope).
- 4 This is a juried event. Every attempt will be made to limit the number of Vendors per category.
- 5 Exhibitors must provide their own setup, canopy, and tables, etc. The event will be held rain, wind, or shine. **Please come prepared for all weather conditions.** Electricity is not available.
- 6 Space sizes are approximately 10' x 12'. **YOU MUST REMAIN WITHIN THESE SPACE LIMITATIONS. SIDEWALKS CANNOT BE USED FOR STORAGE.**
- 7 Booths must be set up by 9:00 a.m. No vehicles or traffic are allowed in the event between 9:00 a.m. and 4:00 p.m. - No exceptions. Volunteers will be on site to answer questions regarding parking areas.
- 8 All Vendors must be open for business and in operation until 4:00 p.m. Sales must conclude at 4 p.m. Booth spaces must be cleared out, cleaned up and off the street by 6:00 p.m.
- 9 City of Benicia sales tax rate is 8.375%. A sales tax table will be available upon arrival.

## NO REFUNDS WILL BE MADE AFTER SEPTEMBER 1, 2018

A \$25 processing fee will be charged on all refunds requested prior to September 1, 2018, and on checks returned for any reason.

45TH ANNUAL

Fine Arts & Craft Fair  
and Market

Sponsored by  
Benicia Chamber of Commerce

601 First St., Suite 100, Benicia CA 94510  
707-745-2120

[www.beniciachamber.com](http://www.beniciachamber.com)  
[info@beniciachamber.com](mailto:info@beniciachamber.com)

# APPLICATION

(Complete both halves)

- Complete application, sign the terms and conditions (below)
- Enclose a minimum of three (3) photos of your art or craft
- Include a self-addressed, stamped envelope and payment of **\$150 per space**, made payable to: **Benicia Chamber of Commerce**

### MAIL TO:

Benicia Chamber of Commerce  
 601 First Street, Suite 100, Benicia CA 94510

### NO REFUNDS MADE AFTER SEPTEMBER 1, 2018

A \$25 processing fee is charged on all refunds requested prior to September 1, 2018, and on checks returned for any reason.

### REQUEST TO SHARE A BOOTH

Artists requesting to share a booth must send an application for each artist. Please check the box below if you are requesting to share a booth.

I wish to share a booth with:

Name: \_\_\_\_\_

### TERMS & CONDITIONS

The undersigned hereby releases and discharges, and holds harmless the Benicia Chamber of Commerce and any of its agents of and from any and all manner of actions, suits, damages or claims whatsoever arising from any loss or damage to the property of undersigned and hereby consents to the enforcement of the show rules as set forth in this document. I also understand that if the items for sale in my booth are not as represented in my photos, I will be asked to leave with no refund.

Exhibitor Signature \_\_\_\_\_

Date Signed \_\_\_\_\_

Benicia Chamber of Commerce • Fine Arts & Craft Fair and Market  
**Saturday, September 15, 2018**

SPACE #  
(office use only)

FIRST & LAST NAME (please print) \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ SELLERS PERMIT # \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

ITEM(S) DESCRIPTION \_\_\_\_\_

Returning Vendor  New Vendor  SPACE PREFERENCE \_\_\_\_\_

**Return Signed Application, Photo, SASE, and \$150 Per Space to:  
 Benicia Chamber of Commerce, 601 First Street, Suite 100, Benicia CA 94510 • 707- 745-2120**

**MANDATORY:** Applications will NOT be processed without Payment, Photos, SASE (Self-Addressed-Stamped Envelope), Signed Terms & Conditions, & Valid CA Seller Permit #. Make checks payable to Benicia Chamber of Commerce.

▶ AMOUNT ENCLOSED \$  PAID BY:  Check  Cash  Credit Card

Credit Card #  Exp.Date  3-digit CVC#

▶ Often, after a show, shoppers call to request a vendor's name and phone number. The Benicia Chamber of Commerce has permission to provide my name, phone, or email address for such inquiries: YES  NO